

ATTACHMENT A: TEMPLATE LETTER OF SUPPORT

MONADNOCK REGION COMPLETE STREETS IMPLEMENTATION GRANT, 2024

Template Letter of Support

Instructions

The text shaded in yellow is for the Town to fill in. The letter must be signed by the governing body or an authorized representative of the governing body. Please use Town letterhead.

Sample Letter of Support

[Date]

Monadnock Alliance for Sustainable Transportation
c/o Southwest Region Planning Commission
37 Ashuelot Street
Keene, NH 03431
completestreets@mastnh.org

Dear Monadnock Alliance for Sustainable Transportation:

The [Town Name] requests technical assistance in developing a complete streets policy through the 2024 Round of the Monadnock Region Complete Streets Implementation Grant program. [Please describe why the Town supports the grant application.]

If selected for funding under the Monadnock Region Complete Streets Implementation Grant, the [Town] commits to completing the project as proposed by December 31, 2025.

Furthermore, the [Town] understands that Cheshire Medical Center and Southwest Region Planning Commission (SWRPC) are serving in an administrative capacity in disbursing grant funds on behalf of Monadnock Alliance for Sustainable Transportation. If selected for funding, the [Town] agrees to sign a release which will hold MAST, Cheshire Medical Center and SWRPC harmless in the use of grant funds.

Signed,

[Town Select Board]